Sunshine Harvester Primary School  
No.5526  
SCHOOL COUNCIL MEETING – 11/08/14

Chairperson: Scott Hammond  
Minute Taker: Chris Welsh

WELCOME AND OPENING OF MEETING: - 7.05pm

1. PRESENT:

<table>
<thead>
<tr>
<th></th>
<th>Paul Griffin</th>
<th>Scott Hammond</th>
<th>Karen Davis</th>
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</thead>
<tbody>
<tr>
<td>Emma Ryan</td>
<td>Adam Yates</td>
<td>Carolyn Kustura</td>
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<tr>
<td>Terry Cuddy</td>
<td>Don Higginbotham</td>
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2. APOLOGIES:

<table>
<thead>
<tr>
<th></th>
<th>Siobhan O’Brien</th>
<th>Carol Hewett</th>
<th>Amanda Nguyen</th>
</tr>
</thead>
<tbody>
<tr>
<td>Imelda Romera</td>
<td>Wendy Bairstow</td>
<td>Tanya Bramwell</td>
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</table>

3. MINUTES OF THE PREVIOUS MEETING:

Moved that the minutes as circulated are an accurate record of the meeting held on…23/06/14  
Moved: Adam Yates  
Seconded: Karen Davis

4. BUSINESS ARISING FROM THE MINUTES: -

**POLICIES**

1. Arts Visual and performance  
2. Assessment and reporting  
3. Camping  
4. Civics and citizenship  
5. Discipline  
6. Drug Ed

MOTION: School Council Pass all 6 Policies as tabled  
Moved: Terry Cuddy  
Seconded: Carolyn Kustura  
CARRIED

5. CORRESPONDENCE: Paul Griffin

Email – Amanda Nguyen – apology - inability to attend  
Peter Smithson (Harlequin) – Financial Consultant- retiring due to ill health.  
Christopher Pine (Minister For Ed) – 2014-2015 School Funding increase of 8.7%  
2015-2016 School Funding increase of 8.9%  
2016-2017 School Funding increase of 8.9%  
2017-2018 School Funding increase of 6.6%

Email – Imelda Romera – apology- inability to attend  
NAPLAN – Preliminary Data – Grade 3 level very pleasing standards, Grade 5 level just below standard  
NO comparison against like schools available as yet.

Moved: Emma Ryan  
Seconded: Karen Davis
6. **PRINCIPAL REPORT**: Paul Griffin

Betty Dagostino and Debra Alaalatoa have settled into their roles in grade 2 extremely well with the children adjusting quickly to them. Martine Wakeham continues to lead this POD with great skill and experience meaning the transition between teachers has been seamless. Lori Nichols our new AUSLAN/ art teacher has also settled in extremely well providing a fun program for our students.

With national Partnerships money no longer available and with no alternative funding model available it is difficult to plan ahead. We can still improve our facilities but things will slow down as we exhaust our savings. The school is looking at putting in a rubberised soft fall area in the big playground as the soft fall is hard to maintain especially in the high use area.

The new chicken and goats pen has been a valuable asset giving an area for children to relax in and to also interact with farm animals. The daily collection of eggs has been a fantastic experience for our students.

The transition team have initiated a program where siblings bring their prep family members to school. This program has been developed so the 2015 prep students will be familiar with our school and staff. Six 2015 students attended the first program and we are hoping more attend as the word spreads.

Preliminary NAPLAN results show that our school is consolidating. We need to do more work to support students as they transition to year 5.

The new display pulley system is fantastic as teachers can display student work readily without looking for something to stand on.

Please consider the following policies as we will be looking at ratifying them at the next meeting. We are reviewing our policies and putting review times on them so we can attend to them in a timely manner. The policies are:

1. English as an additional Language
2. Fruit and water
3. Engagement and wellbeing
4. Early Years Learning
5. Excursion
6. English

**School Enrolment** As of Friday 8 August 2014 our school enrolment is 447 students with 21 grades. We have 4 international students mainly from India. Class sizes have decreased with more staff in PODS. This demonstrates a stable school population at Sunshine Harvester PS.

Moved: Don Higginbotham  
Seconded: Adam Yates

7. **CURRICULUM REPORT**: Siobhan O’Brien

**Literacy**

The literacy team hosted an EAL PD with Beverly Derewianka on August 7th supporting teachers with Claus level grammar: Language for expressing and developing ideas. The team has also run a staff PD on the writing process.

In week 6 literacy and numeracy week will be celebrated with a number of activities including a book character parade.

**Numeracy – YUMI**

The numeracy team hosted a mathletics PD on Thursday the 7th of August.

In week 6 literacy and numeracy week will be celebrated with a number of activities focusing on maths in the classroom.

**Science:**

The inquiry units in term three across the school are from the science strand:

<table>
<thead>
<tr>
<th>Prep</th>
<th>One</th>
<th>Two</th>
<th>Three</th>
<th>Four/five</th>
<th>six</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weather in my world</td>
<td>Spot the difference</td>
<td>Watch it grow</td>
<td>Melting moment</td>
<td>What’s the mater</td>
<td>Marvelous organisms and the human body</td>
</tr>
<tr>
<td>Earth and space science</td>
<td>Chemical science</td>
<td>Biological science</td>
<td>Chemical science</td>
<td>Chemical science</td>
<td>Biological science</td>
</tr>
</tbody>
</table>

In week 6 literacy and numeracy week will be celebrated with a number of activities focusing on science in the classroom.
Positive Behavior Schools (PBS) - Well Being

The PLT has completed a data tracking system

Martine demonstrated how the graphs - show us which grade is involved, which location, what time - this information allows for insight into where we need to focus our attention to improve student behavior. The committee thanks Sean for doing a very good job with setting up the spreadsheets and these graphs

The 2015 SHPS conference is in its preliminary stages of planning. The PBS team will take on the planning and focus for next year.

Other programs

2015 prep transition bring a sibling to school: The prep team has invited our current students to bring their little brothers and sisters to school on a Wednesday afternoon as part of our transition program. This will run weekly until further notice. The aim is to develop a rapport with the future preps, collect some substantial observations and most importantly have them feeling safe and familiar with SHPS when they begin in February next year.

Homework Club

Attendance is busting at the seams … a second night is in planning. The current homework club students attend St Benard’s and St Columba’s production of “Shout” the Johnny O'Keefe story. The enjoyed the event immensely. Our homework network partners Edmund Rice covered this excursion.

Moved: Terry Cuddy Seconded: Carolyn Kustura

8. FACILITIES REPORT: Paul Griffin

The following activities have been completed on the school facilities

- 3 new colour combination outdoor table and chairs have been installed and placed for students to use. Also 7 outdoor benches have been installed strategically around the buildings for student use
- Crimsafe security grills have been installed on POD D facing the houses offering more security to the school
- Tonna Heating and Cooling have completed the evaporative cooling system in POD D. Rick Tonna provided a professional Development program explaining how the system works on Friday 18 July
- Fence and gate next to brick wall repaired after TasFreight ran over this during a delivery of chairs. The cost of repairs was $1000 paid by the company
- Still having issues with the back school gate. Downee the company is looking into the issue and will rectify
- New display pulley systems are being installed to display student work. This system will allow staff to display work without the use of ladders and will give staff the flexibility to vary the height of displays
- The chicken pen has been modified to make it a more user friendly. A sandpit, walkway and water hole has been added. The Chicken shed has been raised with a chicken friendly access door and more perching areas have been installed. 2 Female Goats have been added to the enclosure with a goats house, feeding area, play ball and a see saw Hay and other feed has been added to the enclosure
- Concrete removed from striker area of the back gate
- Girls’ toilet taps in POD C repaired. Staff and student toilets unblocked again. Problem should now be fixed
- Emergency exit lights inspected and replaced where necessary
- Mulch added to garden area between POD D and POD A. More plants installed and trees pruned of suckers.
- Mobile whiteboard assembled for use in 4/5 POD
- We have an underground water leak in the area between the large playground and POD C. Plumbers have been notified and problem will be rectified during the third term holiday break
- OH&S compliance with contractors is an ongoing process
• OH&S procedures within the school are continually being improved. Soft fall moved to areas of need. Emergency lighting signs inspected. Gym chairs moved into multipurpose room. Each Department conducted an OH&S assessment of different areas in the school. New cleaning supplies have been placed in boxes with relevant MSDS.
• OH&S audit on 25th August

Moved: Don Higginbotham       Seconded: Karen Davis

9. FINANCE REPORT: Adam Yates

• Financial statements for June & July scrutinised.

Finance Committee recommend school council ratify all receipts and payments for the month of June 2014.
HYIA - receipts $308,869.00  payments $30,000.00
Official Account – receipts $47,157.00  payments $57758.00 (chq 2561 – 2578, Direct Debit payments & Bpay transactions)

Finance Committee recommend school council ratify all receipts and payments for the month of July 2014.
HYIA - receipts $ 83,765.00  payments $90,000.00
Official Account - receipts $100,034.00  payments $95,179.00 (chq 2579 – 2584, Direct Debit payments & Bpay transactions)

• Notification to school council that EMA will NOT be happening in 2015.

Finance Committee recommend 2015 Class Materials Levy be $100.00 per student.
Finance Committee recommend excursion and incursion expenses be “user pay”, prior to the specific occasion calendared.

• Stock take of storerooms and then return to school orders by class level to commence.
• Extra cost to school now that National Partnership Funding ceased include
  Mathletics - $9.00 per child
  Reading Eggs - $9.00 per child
  Reporting Package - $9.00 per child
  Sports Assoc Fee - $1.00 per child.

450 students = approx. $12,600.       How do we cover these expenses? Do we include these within the Levy?

Moved: Adam Yates       Seconded: Carolyn Kustura

10. PARENT & FRIENDS / FUNDRAISING REPORT: Carolyn Kustura

School photos- Discussion about new company – survey was sent out to parents in the last newsletter and we received 0 responses. I have had one negative comment from a staff member – will take to staff meeting to see if there is any more feedback. I rang about photo commission last week and it arrived just after our meeting had closed. It is included in the table below. Decision will need to be made at next meeting whether to continue with this company or go back to the old one. Booking will need to be done by the end of term for next year.

Walkathon – Plan to be held in term 4. We will seek sponsorships/ donations from children and they will receive a bottle of water when they finish and a great prize for the junior and senior highest fundraiser, possibly a bike. Will run over two afternoons
Any other business? Key ring for Father’s Day – Carolyn to order 100 from ebay – we will supply a photo for them.

<table>
<thead>
<tr>
<th>Term 1</th>
<th>Profit</th>
<th>Term Total</th>
<th>Total</th>
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<tbody>
<tr>
<td>Bank commission</td>
<td>91.63</td>
<td></td>
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<tr>
<td>End of term raffle</td>
<td>1016.95</td>
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<tr>
<td>School photos</td>
<td>474.66</td>
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<tr>
<td>BBQ</td>
<td>1046.30</td>
<td>2629.54</td>
<td>2629.54</td>
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<tr>
<td><strong>Term 2</strong></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Bank commission</td>
<td>108.60</td>
<td></td>
<td></td>
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<tr>
<td>Mother’s Day plants / raffle</td>
<td>890.65</td>
<td></td>
<td></td>
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<tr>
<td>BBQ</td>
<td>913.90</td>
<td>1913.15</td>
<td>4542.69</td>
</tr>
<tr>
<td><strong>Term 3</strong></td>
<td></td>
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<tr>
<td>BBQ</td>
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<tr>
<td>Father’s Day Raffle</td>
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<tr>
<td>Father’s Day stall</td>
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<td><strong>Term 4</strong></td>
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<td>Walkathon- 3rd week?</td>
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<tr>
<td>End of year Raffle</td>
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Moved: Emma Ryan  
Seconded: Karen Davis

11. JUNIOR SCHOOL COUNCIL REPORT – Adam Yates

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<thead>
<tr>
<th>ITEM</th>
<th>TIME ALLOCATION</th>
<th>NOTES</th>
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<tbody>
<tr>
<td>Sunshine Harvester</td>
<td>2 minutes</td>
<td>JSC members have been going around the school since Monday and we have so far raised just a bit over a <strong>$100</strong>. They have been encouraged to promote this Fundraiser which will go towards the Royal Children’s Hospital.</td>
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<tr>
<td>Greatness Shave</td>
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<tr>
<td>5 cent Jar</td>
<td>2 minutes</td>
<td>Students have been urged to push this Fundraiser within their own POD! So far we have received good feedback from the Grade 4/5’s and 6’s. Well done and keep it up! ☺</td>
</tr>
<tr>
<td>Indigenous Book Swap</td>
<td>2 minutes</td>
<td>Kayley and Jemma will be going around to each Pod to promote the Indigenous Book Swap for the end of the term (Week 8). Students are asked to donate books to the school and students can buy a book for <strong>$1.00</strong>.</td>
</tr>
<tr>
<td>Ideas and thoughts about this term.</td>
<td>10 minutes</td>
<td>▪ Dress up as your favourite teacher.</td>
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<td>▪ Inquire about fairy floss and popcorn machine.</td>
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<td>▪ Lunch time disco.</td>
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<td>▪ Movies during lunchtime.</td>
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<td>▪ Tea and coffee stand and cake store at the concert and literacy parade.</td>
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Moved: Adam Yates  
Seconded: Emma Ryan
13. GENERAL BUSINESS:

**Motion:** School Council support the Principal in the collection of quotes and to proceed with rubberised soft fall project under the Senior play equipment area, using the “moderate quality” available.

Moved: Terry Cuddy  
Seconded: Emma Ryan  
CARRIED

Preliminary proposal for 2015 Class Materials Levy to be $110.00 (this to include the affiliation costs of various internet sites and sports assoc.).
Paul to get some info from other local primary schools as to the levies requested by them.
Excursion & Incursion Levy to be a User Pay system.
Need to inform families the best way possible (interpreted notices etc.) as to the levy structure and payment methods available.

Back gate – issue of having to manually open and close due to the automatic drive not functioning, is being resolved. New parts due this week. (parts are under warranty).

Meeting Closed: 8.20pm
Next meeting: 15/9/2014

Accurate account of meeting held.
Principal…………………………………………………………………………
School Council Representative………………………………………………