Sunshine Harvester Primary School
No.5526
SCHOOL COUNCIL MEETING – 23/6/2014

Chairperson: Scott Hammond
Minute Taker: Chris Welsh

WELCOME AND OPENING OF MEETING: - 7.05pm

1. PRESENT:

<table>
<thead>
<tr>
<th>Paul Griffin</th>
<th>Scott Hammond</th>
<th>Siobhan O’Brien</th>
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<tr>
<td>Karen Davis</td>
<td>Adam Yates</td>
<td>Carolyn Kustura</td>
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<tr>
<td>Emma Ryan</td>
<td>Don Higginbotham</td>
<td>Imelda Romera</td>
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<tr>
<td>Carol Hewett</td>
<td>Terry Cuddy - Late 7.40pm</td>
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2. APOLOGIES:

<table>
<thead>
<tr>
<th>Rocky Fitzpatrick</th>
<th>Wendy Bairstow</th>
<th>Tanya Bramwell</th>
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3. MINUTES OF THE PREVIOUS MEETING:

Moved that the minutes as circulated are an accurate record of the meeting held on…19/5/2014

Moved Carolyn Kustura Seconded: Siobhan O’Brien

4. BUSINESS ARISING FROM THE MINUTES :-

Nil

5. CORRESPONDENCE: Paul Griffin

DEECD – EMA not available in 2015- funding process being altered.to additional dollars factored into SRP.

Moved: Carol Hewett Seconded: Emma Ryan

6. PRINCIPAL REPORT: Paul Griffin

Teachers have been busy writing school reports, preparing personal smart goals and preparing for parent teacher interviews. This year we are trialling student led conferences in the grade 6 area. If successful we will extend to grade 3 to 6 in 2015 and use a curriculum day as our community need the process explained.
The POD two team have been busily engaging our community in school activities. Every Thursday parents have been invited to spend the last hour of the day participating in their child’s education. This has been a highly successful program and the team of Cory, Suzi and Bao should be applauded for their community engagement program.
The literacy team is focusing on creating further parent engagement and connectedness with our school community. Consequently they held a highly engaging literacy activity session for parents and students. Judging from the reaction of our community this was a highly successful activity.
In term 3 Manuse starts family leave and will be replaced by Betty Dagostino. Shirley our AUSLAN teacher will be returning to base so Lori Nichols will be taking her place and also will be doing 2 days a week in the art room. Daniella is taking a Leave Without pay in term 3 and will be replaced by Debra Alaalatoa.
The new school cameras have been a fantastic resource not only protecting our school property but also to help some school yard squabbles. Additionally when children are injured we have been able to view the area and where possible make changes to make the area safer.
The school continues to build up its relationships with community services and have now entered a 2 year agreement with the Child, Adolescent and Family Team at Foundation House to provide support to families in crisis. This is a collaborative process where school staff will be skilled up to identify students in need, will receive professional development and structures to follow. Foundation House will also provide councillors to support and guide students and their families.
Ms Parny Tham organised breakfast with the stars a paraolympian Ms Elle Steel. This was a terrific event where she described her life and sporting experiences to the grade 3 to 6 students.
Ms Joanne Belvedere organised for our grade 4 students to meet their pen buddies. The Lawyers from Clayton UTZ really enjoyed their visit and the students had fun showing them around.
Please consider the following policies as we will be looking at ratifying them at the next meeting. We are reviewing our policies and putting review times on them so we can attend to them in a timely manner. The policies are
1. Arts Visual and performance
2. Assessment and reporting
3. Camping
4. Civics and citizenship
5. Discipline
6. Drug Ed

School Enrolment
As of Friday 20 June 2014 our school enrolment is 441 students with 21 grades. We have 4 international students mainly from India. Class sizes have decreased with more staff in PODS. This demonstrates a stable school population at Sunshine Harvester PS. We anticipate will continue to grow over the coming years.

Moved: Imelda Romero                   Seconded: Adam Yates

7. CURRICULUM REPORT: Siobhan O’Brien

Literacy
The literacy team hosted an after school event on Tuesday the 17th of June for parents to gain information on spelling, reading and grammar activities that they could use at home with their students. The team was very pleased with the enthusiasm on the night and plan to host another event in the coming terms. Feedback is being sought to improve and create further connections with our families outside school hours.

Numeracy – YUMI
The staff were taken through a showcase of YUMI activities occurring in classrooms during a staff meeting. The level of engagement that is made by the students when learning occurs in hands on practical way is significantly improved using YUMI strategies. All lessons are saved on the shared server for teachers to access for planning sessions.

Well Being
Students from the senior school have been trained in peer mediation and Neal the Seal. They are wearing orange vests during recess and assisting students who are having minor problems with their friends. This is part of our SWPBS

Assessment and reporting
Teachers have been very busy finalising reports and are looking forward to sharing with parents all the learning that has occurred over the semester during the parent teacher interviews. The assessment and reporting process also provides an opportunity to see points of growth and where the teaching needs to occur for next term linked to each students needs.

P.E – Adam Yates
The senior students are enjoying continued success in interschool sports with some teams reaching the finals. Zone soccer round robin – Students did very well making it this far. Boys comp with our team consisting of both boys & girls.
Other programs
Kinder kinder: The VU students and Melissa Dash are continuing to engage and support our pre-school children every Tuesday. The will be showcasing Kinder Kinder at Central west shopping center on Tuesday from 10 am.

Moved: Karen Davis Seconded: Siobhan O’Brien

8. FACILITIES REPORT: Paul Griffin
The following activities have been completed on the school facilities

- 15 new surveillance cameras have been installed giving full coverage of the school’s buildings and grounds. This means we now have 19 operational cameras. We installed a surge protector to the system to avoid any damage caused through an electrical fault
- New fence and gate has been installed on the Hertford road side of the school making it possible to create a semi secure bike parking area
- Blinds have been installed in the First aid room, guidance officer’s room and welfare officer’s room so as to give privacy to those students and parents using the room. Also we have put some blinds in POD D to help cut down sun glare
- Door window in POD C had to be replaced due to large crack. Closing speed of door has been adjusted
- Louvre windows replaced and shutters removed after the break in on Tuesday 13 May
- Exterior Painting of POD B now completed. Painting of POD A continued on the Hertford side/car park. When more money available we will continue to paint POD C
- Grass is gradually growing in front of undercover area thanks to Lina (Parent) and Chris Welsh who transplanted many runners of grass from garden beds. Hopefully this area will be ready for use by fourth term.
- Concrete removed from striker area of the back gate
- Toilet taps retightened in POD C. Staff toilet unblocked
- Storm water pipe glued on portable Duke Street side
- Floor drains cleared in readiness for winter
- Library desk edging completed
- Chicken pen modifications made so easier and cleaner access available to students. We are also trying to keep the local birds out as they are enjoying the free feed
- We have moved the TV to another location so more people can view it. The glare from the window facing Hertford Road was too great so we have moved it to look out at the school entrance where most parents congregate
- OH&S compliance with contractors is an ongoing process
- OH&S procedures with in the school are continually being improved. Raised nail head removed from school oval. Balancing pole in school senior playground repaired. Low lying branches and stubbles removed from all school trees. Builder’s debris removed and rake out facing Hertford Road.

Moved: Emma Ryan Seconded: Karen Davis

9. FINANCE REPORT: Adam Yates

No Meeting Minutes

Financial Statements for May 2014 tabled.

School Council ratified all transactions for the month of May-
High Yield Account - receipts $768.43 payments/transfers $85000.
Official Account - receipts $ 97,259.79 payments $114,185.03 (Chq 2539 – 2560, Direct Debit & Bpay transactions)
Vic Super Stream Solution discussed.

MOTION:
In accordance with the Federal Government’s Superstream legislation effective from 1 July, 2014 the School Council of Sunshine Harvester primary School endorse the use of VicSuper SuperStream Solution for the payment of superannuation contributions.

Approval is given for employees’ superannuation data files to be uploaded from CASES21 Finance to the VicSuper portal and for contribution payments to be processed by direct debit from the school council official account.

Moved: Adam Yates  Seconded: Carolyn Kustura  CARRIED

Moved: Adam Yates  Seconded: Carolyn Kustura

10. PARENT & FRIENDS / FUNDRAISING REPORT: Carolyn Kustura

➢ Welcome
➢ Letter from Collene letting us know she won’t be attending for a while
➢ We haven’t received our school photo commission yet. School photos have arrived and we will seek feedback from parents and staff as to the quality compared to our previous supplier after the holidays.
➢ The fete is off
➢ Money has started to come in for the end of term BBQ
➢ Sylvia and Collene went to Officeworks and it looks like we will get some donations from them for our raffles.
➢ Chris W has ordered a clock radio docking station which if from one of our suppliers as a donation for purchasing a certain amount of stock.
➢ Walkathon – term 4. We will seek sponsorships from children and they will receive a bottle of water when they finish and a great prize for the junior and senior highest fundraiser, possibly a bike. Will run over two afternoons
➢ Any other business? Key ring for Father’s Day – Carolyn to order 100 from ebay – we will supply a photo for them. Fundraising snax – we might do this in term 4.

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<tr>
<td>BBQ</td>
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| Term 3          |         |            |        |
| BBQ             |         |            |        |
| Father’s Day Raffle |       |            |        |
| Father’s Day stall |       |            |        |

| Term 4          |         |            |        |
| Walkathon- 2nd week? |       |            |        |
| End of year Raffle   |       |            |        |

Moved: Imelda Romero  Seconded: Carol Hewett
Well done to all JSC members for promoting Deafness Foundation. We sold all 100 badges and raised $200 for a great cause.

JSC members will come around this week and let each pod know that they can have a guess for $1.00 and 2 guesses for $2.00.

- Students to **dress up in their favourite soccer team/countries or colours** in support of the World Cup. Students to pay $1.00. **Week 8 - Friday 13th June**
- Students will start making **yellow and green glow in the dark loom bands** to support the Socceroos/ Australia during lunch time on Friday and at the end of the day. **They will cost $1.50.**
- JSC members will come around next **Friday 13th** promoting World Cup bookmarks. Students will need to order and pay before they receive their bookmark. **They will cost $1.00.**
- **Colouring competition**, JSC members will also come around to promote a World Cup colouring competition. Students will have to pay **50c for a colouring sheet.** A junior and senior student will be chosen and will win a prize.
- **Beat the Goalie competition** will be held during the World Cup, most likely **Friday 13th or 20th June.** Students will be **$1.00 for 2 kicks** if they beat the goalie they’ll receive a small prize.
- World Cup music will be playing during fitness to support all these fundraisers and get the students excited about what is happening.

All money donated will go towards the school-refugee and asylum seeker families.

- Each class to collect 5 cents to make the longest line. The winning class will get a prize. Doing this for the next 2 terms. **Will start in next term (Term 3) due to busy schedule already this term.**

Moved: Don Higginbotham  
Seconded: Siobhan O’Brien

13. **GENERAL BUSINESS:**

Paul & Adam visiting the Lorne surf camp for consideration as a Grade 5/6 camp in 2015.

Policies – 6 handed out to school council members to review and bring back next meeting for editing.
  7. Arts Visual and performance
  8. Assessment and reporting
  9. Camping
  10. Civics and citizenship
  11. Discipline
  12. Drug Ed

Emma to gain info on an APT that can be used by families to order school lunches, pay school payments etc.

Discussion on options for families to pay on BPay
Colour scheme of paintwork done on buildings around school has received positive feedback

Terry wanted school council to be aware that Bill Shorton is mentioning our school as a Lighthouse school in his political statements

Meeting Closed: 7.45pm
Next meeting: Mon 11/8/2014 @ 7.00pm

Accurate account of meeting held.
Principal………………………………………………………………
School Council Representative…………………………………………